

# Employees' Consultative Forum

## AGENDA

**DATE:** Wednesday 27 October 2010

**TIME:** 7.30 pm

**VENUE:** Committee Rooms 1 & 2,  
Harrow Civic Centre

**PRE-MEETINGS:** [Council Side - 7.00 pm - Committee Rooms 1&2  
Employees' Side - 6.30 pm - Committee Room 6]

**MEMBERSHIP** (Quorum: 3 from the Council Side and 3 from the Employees' Side of the permanent membership)

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**Chairman:** Lynne Ahmad

**Councillors:**

Bob Currie	Mrs Camilla Bath
Graham Henson (VC)	Susan Hall
Phillip O'Dell	Paul Osborn
Bill Stephenson	

**Employee Representatives:**

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Representatives of HTCC: Ms L Snowdon (2 vacancies)

Representatives of UNISON: Mr D Butterfield Mr G Martin  
Mr S Compton Mr R Thomas

Representatives of GMB: Mr J Dunbar

**(Reserve Council Side Members overleaf)**

## **Reserve Council Side Members:**

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- |                |                            |
|----------------|----------------------------|
| 1. Ajay Maru   | 1. Barry Macleod-Cullinane |
| 2. Keith Ferry | 2. Tony Ferrari            |
| 3. Navin Shah  | 3. Stanley Sheinwald       |
| 4. Ben Wealthy |                            |

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# **AGENDA - PART I**

## **1. ATTENDANCE BY RESERVE MEMBERS**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) the meeting notes at the start of the meeting at the item 'Reserves' that the Reserve Member is or will be attending as a reserve;
- (iv) if a Reserve Member whose intention to attend has been noted arrives after the commencement of the meeting, then that Reserve Member can only act as a Member from the start of the next item of business on the agenda after his/her arrival.

## **2. DECLARATIONS OF INTEREST**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

## **3. MINUTES (Pages 1 - 10)**

That the minutes of the meeting held on 30 June 2010 be taken as read and signed as a correct record.

## **4. PETITIONS**

To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Executive Procedure Rule 49 (Part 4D of the Constitution).

## **5. DEPUTATIONS**

To receive deputations (if any) under the provisions of Executive Procedure Rule 50 (Part 4D of the Constitution).

## **6. PUBLIC QUESTIONS**

To receive questions (if any) from local residents or organisations under the provisions of Executive Procedure Rule 51 (Part 4D of the Constitution).

## **7. EMPLOYEES' SIDE REPORT ON EARLY ENGAGEMENT (Pages 11 - 22)**

Report from the Employees' Side.

## **8. INFORMATION REPORT - RESPONSE TO EMPLOYEES' SIDE REPORT ON 'EARLY ENGAGEMENT' (Pages 23 - 46)**

Report from the Divisional Director Human Resources and Development.

**9. INFORMATION REPORT - HOUSING PEER REVIEW (Pages 47 - 54)**

Report from the Divisional Director of Housing.

**10. EVALUATION OF ACCIDENT STATISTICS IN CHILDREN'S SERVICES DURING THE PERIOD 2009/2010 (Pages 55 - 64)**

Report from the Corporate Director of Finance.

**11. CHILDREN'S SERVICES TRANSFORMATION STAKEHOLDER REFERENCE GROUP (To Follow)**

Report from the Director Schools, Quality Assurance and Commissioning.

**12. INFORMATION REPORT - UPDATE ON YOUTH OFFENDING SERVICE REORGANISATION (To Follow)**

Report from the Corporate Director Children's Services.

**13. INFORMATION REPORT - UPDATE REPORT ON SPECIAL NEEDS TRANSPORT (To Follow)**

Report from the Corporate Director Children's Services.

**14. UPDATE ON PROGRESS IN DISCUSSIONS ON CONTRACTUAL/ NON-CONTRACTUAL EMPLOYMENT POLICIES AND PROCEDURES (To Follow)**

Report from the Divisional Director Human Resources and Development.

**15. ANNUAL EQUALITY IN EMPLOYMENT MONITORING FROM 01 APRIL 2009 TO 31 MARCH 2010 (Pages 65 - 162)**

Report from the Assistant Chief Executive.

**AGENDA - PART II - NIL**